

Marigolds Reading and Creative Studio LLC

111 Nth 30th #223

Billings, Mt. 59101

406-671-6555

marigoldsstudio@gmail.com

RULES/PERMISSION

Hello, Welcome to Marigolds Reading and Creative Studio. We are so happy to have you part of Marigolds Studio.

Students Name _____

Parents Name _____

Parents Phone # _____

Students Phone # _____

School _____

Grade _____ Age _____

Address _____

Emergency #1 _____ Phone# _____ Relationship _____

Emergency #2 _____ Phone# _____ Relationship _____

Name of Pick-up with ID and phone # (you are allowing your child to be released to these individuals)

#1 _____

#2 _____

#3 _____

Nearest Relative _____

Email _____

This is a guideline and a set of rules we would like to adhere to:

What to bring

Reading: book bag, pencil, work book, book log, returns of books and games, water bottle (please leave snacks at home during your scheduled reading hour).

Art:: labeled water bottle, dress for a mess, packed snacks and lunch (depending of the time of day). If we are on a field trip we will need all the above plus, sunscreen applied, plus a tiny amount to re-apply later, beach towel to picnic on, shoes to run in, hat, light jacket

Payments

Reading:

The first reading assessment visit costs \$30 (plan on an hour).

Reading and Handwriting is \$30 an hour.

The work book is \$35.

Art: Classes prices vary.

We will accept cash or checks. Checks can be made to Gala Thompson. Please pay by the month in advance to reserve your spot. Marigolds art classes + workshops + camps fill quickly! Your **PAYMENT IN FULL RESERVES YOUR SPACE**. We greatly appreciate cash or check in advance to reserve your space in our camps + classes + workshops. Please complete registration + meet for payment in advance. Confirmation from Marigold's after registration guarantees your child's space. If you don't receive confirmation, you are NOT registered. If you are not able to pay in person please contact us as soon as possible and we can make arrangements. Please note, when you register for classes please be sure to fill out our **WAIVER Form** which will need to be sent back to marigoldsstudio@gmail.com It is the sole responsibility of the parent/guardian to keep our Permission Form and Waiver updated and current.

Schedule

Our time together is very important. Please be on time for pick-ups and drop-offs. As we transfer from student to student, it's imperative everyone gets their scheduled time.

House Rules

Marigolds is a family friendly space, please conduct yourselves accordingly.

Marigolds is not responsible for personal injury.

No pets, smoking or unauthorized alcoholic beverages permitted.

No food or beverages unless it is pre-authorized for a scheduled class, please save those for after your session. Water is acceptable.

Activities at MARIGOLDS are dangerous please take the necessary precaution to avoid injury and ask if you are unsure how to perform an activity.

Sorry, no gum or toys.

Please try and use the restroom before your time.

Privileges may be revoked for an unsafe or inappropriate behavior.

Please be respectful of the studio. Use items in the studio for what they are intended to be used for.

Reading Homework

Homework is something we all get to do. We ask for the days that you are not in the studio, you do 15 minutes of the book sent home with you every day. If you could please read at least 15 minutes every day this would be a bonus to you. Sight words are tricky and the more you practice the better you will get at them. I will send home a seasonal word list and also a book log. When you bring these back finished we will have a fun take home project for you. Sometimes we will send home games to help further sight words and areas that need more practice. For any reason you can't keep up on the homework, please let me know. We can figure out a way to get through it. If the day to day work isn't being done there is no reason to continue tutoring. Doing the day to day homework is the key to success. It's so important to stick with the plan. The everyday practice is what makes concepts stick for good and make strong readers. It allows the student to have a known system in place. It gives the student a huge sense of accomplishment. They move through and progress at a faster rate.

Have Fun

This is hard work no doubt. It takes time and effort on each student and you. We want every student to enjoy the process of completing the reading program or art class and to be able to keep moving forward to become lifelong artists /readers. There may be a bit of a struggle in some areas. This might slow us down temporarily. We will keep showing up and attacking these areas in many different ways, until it sticks.

Please be kind to your learner. Please only say uplifting words. Please be patient. Please know this could be embarrassing for your learner. Please know they are trying super hard. Please allow time for them to read and finish creative projects without being rushed. This should be a fun experience without tears.

Cancellations

All cancellations must be made in 24 hours advance of your scheduled appointment. Life happens and sometimes things just come up. We will try our hardest to reschedule or double up on a session. If cancellation has been made without 24 hours notice you will be charged. We can only issue a STUDIO CREDIT (good for one year), once you are registered and paid for an event, class, workshop and/or camp with Marigold's. To be issued a STUDIO CREDIT, we must be provided with a written email requesting a STUDIO CREDIT for the specific event, class, workshop and/or camp that you or your child is NOT able to attend. . Requests can be sent to marigoldsstudio@gmail.com. We do not issue refunds, only STUDIO CREDITS, so it's important to plan ahead. Please know, we'll always do our best to be fair, understanding, and to kindly work with you as ever situation is unique.

We are not able to refund or offer private makeup classes for missed classes.

In the rare event, a class is canceled due to lack of interest, we will either issue a refund or apply the class fee to another class at your selection.

Due to an unforeseen circumstance, ex. illness, an instructor may need to reschedule a specific event, class, workshop and/or camp.

We greatly appreciate if you send a text or email ahead of time if your child will not be attending a scheduled class.

Sold Out Classes

If a class is sold out, we would appreciate you joining our Waiting List by contacting us with name, age, phone + class(es) of interest at marigoldsstudio@gmail.com or text 406-771-6555.

Permission slips and waivers

It is the responsibility of the parent/guardian to make sure Marigolds has all current/updated information. Please be sure to notify us of any changes, example: phone numbers, addresses, email, medical, individuals authorized for pickup + and additional information that may change.

Wellness

At Marigolds, it is important for us to promote wellness. If you think there's a chance your child is not feeling their best, please opt to keep them home to keep everyone in the studio healthy!

Snow Days and School Closure

We will follow the Billings School District snow day policy. If the local school district is closed for a snow day, we will schedule a make-up class. If Billings Schools are closed for Holidays/PIR days we will follow the same closed schedule. We will offer specialty camps for spring/winter break and some PIR days. They will be posted on the class schedule.

Date_____

Parents Signature_____

Student Signature_____

